## Appendix 4 \*Procedures for work with the Children and Young Persons Park Baptist Church - November 2018

The church believes in valuing young people, welcoming them into our fellowship and sharing the gospel with them. Jesus said "Truly I tell you, unless you change and become like little children, you will never enter the kingdom of heaven. Therefore, whoever takes the lowly position of this child is the greatest in the kingdom of heaven. And whoever welcomes one such child in my name welcomes me" Matthew 18 vv3 -5

The definition of Children and Young Persons for this document is all those under 18 years of age. (Some children between the ages of 14 to 18 may feel called to act as helpers with the younger children; however they will not be counted in the recommended ratio of adults to children.)

1. All parents whose children attend will be asked to complete the "Registration and Consent form for under 18's" from Safe to Grow. If the children have a special event such as a day trip their parents will be given an event check list plus the relevant permission form from "Safe to Grow". If visitors wish their children to join in the groups' activities, forms will be available in the photo copying room for them to complete.

2. We take every step to safeguard the children in our care. This is a responsibility of the whole church. Leaders and helpers have training in this area. Every adult working with the children has a Disclosure and Barring check.

3. The Safeguarding Trustee and the Pastor will seek to identify adults within the church who might be gifted to work with children and subject to their agreement will bring their name before the Church members meeting for prayer. When their DBS' have been obtained they can start work.

4. All members of the team will be encouraged to take part in training days when offered.

5. Reverend Peter Timothy has now introduced Twitter, Facebook and Youtube which can be accessed on the new church website. However no member of the team will have any one to one contact with the children through Social Media pages; the parents will be given any necessary information.

6. If at any time a member of the team transports a child in their car, permission should always be sort from the parent or guardian, insurance should be in place and if at all possible another adult should accompany the driver.

7. We affirm that adults leading church activities with young people must not engage in any romantic or sexual relationship with any member of their group. If any temptation becomes apparent the Safeguarding Trustee and the Pastor must be informed immediately. Caution should be exercised in close physical contact e.g. hugging.

8. The church has appointed two "Designated Persons for Safeguarding" who are Denise Jackson and Megan Mynhart. These are the people who will take a key

role in helping the church to respond appropriately to any concerns that are raised about the safety or well being of children and young people." \*\* (This is <u>not</u> someone who the children have to speak to).

9. If any church member has any concerns about a child, information should be shared with the Pastor and/or the Safeguarding Trustee. A Safeguarding Incident Form should be recorded. If further action is required the Safeguarding trustee will liase with LADO and a referral to the police or Social Services would then be made without delay. \*\*\*

10. The teams as at 2018 are: **Team for Portuguese children** 

Maria Fernanda Pinto Viegasde Abreu		
Hermilinda Andrade		
Isalmira Viegas Lima		

## Teams for English congregation's children

Safe to Grow 2011

Children's Group - Primary School Age		
Leaders	Helpers	
Michelle Bullock	Lessie Keenan	
	Suzy Robinson	
	Angie Wright	

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Denise Jackson Safeguarding Trustee